

DATA SUBJECT CONSENT WITHDRAWAL FORM (TIER 4)

Document Control

Reference: GDPR REC 4.6A

Issue No: 1.0

Issue Date: January 2019

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1. DATA SUBJECT DETAILS:

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Student Number					
Surname					
First name(s)					
Current address					
Telephone number:					
Home					
Work					
Mobile					
Email address					
Date of birth					
Details of identification provided to confirm name of data subject:	We will need two copies of forms of identification, which can be: <ul style="list-style-type: none">▪ Passport▪ Driving licence▪ Birth certificate▪ Utility bill (from last 3 months)▪ Current vehicle registration document▪ Bank statement (from last 3 months)▪ Rent book (from last 3 months).				
Details of personal data requested to be deleted					

2. DECLARATION

I, *[data subject name]*, the undersigned and person identified in (1) withdraw my consent to process my personal data from Landmarks. Landmarks no longer has my consent to process my personal data which was previously granted.

Signed by data subject:

Date:

Request actioned:

Data Protection Officer

Date:

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The Data Protection Officer is the owner of this document and is responsible for ensuring that this procedure is reviewed in line with the review requirements of the EU GDPR.

A current version of this document is available to members of staff on the college website www.landmarks.ac.uk.

This work instruction was approved by the Data Protection Officer on 12/01/19 and is issued on a version controlled basis under his signature

Signature:



Date: 12/01/19