

Job Description – Art/Enterprise Sessional Tutor

Reports to:	Curriculum Manager
Hours:	8:30am – 4:30pm (52 weeks)
Type:	Permanent
Salary:	£26,460.00 - £34,631.00 per annum DoE

The College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Landmarks is an independent specialist college for young people with learning disabilities and difficulties. The college offers a wide range of programmes that are tailored to each individual's needs.

Landmarks operates from several sites across; Nottinghamshire, Derbyshire and South Yorkshire, with our main site located in Eckington, S21 4EF. Landmarks has several satellite provisions in Rotherham, Nottingham city Centre and an operating hospitality and catering facility in Rainworth, Mansfield. These environments enable the college to provide a range of personal and vocational training opportunities.

Our staff are required to work on a range of different sites, including; college campuses, employer's premises or communities local to your learners home - therefore willingness to travel is essential. There may be a requirement to transport learners in your own car, insurance implications are reimbursed. Mileage and expenses are provided for travel during the working day.

Job Purpose:

Our Art/Enterprise tutor is employed to exhibit exemplary teaching skills, have the ability to deliver a range of qualifications and ensure that learners are progressing towards their targets as part of the art/enterprise curriculum. These skills will be transferrable to a variety of real-life situations and contexts in preparation for adulthood. The right candidate must have the following:

- Possess good organisational skills;
- Be good communicators;
- Be flexible and adaptable;
- Be creative and innovative with good specialist and subject knowledge;
- Be capable of managing a challenging workload, with good time management skills and an ability to deliver to deadlines.

Main Responsibilities:

Your responsibilities will include, but are not restricted to:

- Modelling outstanding planning, assessment and teaching in order to achieve high quality teaching, effective use of resources and the highest standards of learning and achievement for all learners.
- Deliver an art/enterprise curriculum which enables learners to develop the key skills, knowledge and behaviours needed to support them in future life.



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- Demonstrate high quality teaching for learners with complex and profound needs.
- Manage all aspects of the learner experience; RARPA, accredited and non-accredited learning outcomes.
- Manage the learner journey process; Initial Assessment, Induction, Baseline Assessment and summaries, set appropriate long- and medium-term goals, monitor progress and achievement of targets linked to goals, produce termly review of progress reports to show progression and outcomes.
- Provide detailed and accurate information about learner's progress and performance.
- Liaise with parents/carers and build effective relationships to manage and resolve learner issues and concerns.
- Instruct learners in British Values, Equality and Diversity, Social, Moral, Spiritual, Cultural and basic subject matter as directed by college leaders.
- Utilise to good effect the specialist support of SaLT and OT services.
- Participate in curriculum and other quality improvement initiatives.
- To liaise effectively with colleagues to ensure consistency of approach in teaching and learning across the whole college.
- Perform any other duties as may be assigned by college managers.
- Attend internal meetings, briefings and other forums as required.
- Participate in the staff appraisal and supervision process.
- Attend moderation meetings for all qualifications to ensure the sharing of good practice.
- Responsible for classroom management and direction of learning support staff.
- Participate in the observation process for the college that is linked to quality improvement
- Promotion of English, mathematics and ICT throughout all sessions
- Undertake training as and when necessary for your job role
- Participate in the staff appraisal and supervision process
- Support the curriculum managers in the development and implementation of a holistic curriculum that meets the needs and aspirations of all learners
- To liaise effectively with colleagues to ensure consistency of approach in teaching and learning across the whole college
- To promote the vision, culture and ethos of the college

This list of duties should not be regarded as exclusive or exhaustive as the post holder may be required to undertake other reasonably determined duties and responsibilities.

Person Specification

The selection process will involve assessments being made on the extent to which applicants meet the criteria listed in the table below:

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	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> – A degree in an appropriate discipline or significant relevant industry experience – PGCE or Cert Ed Level 4 – Minimum Level 2 (or equivalent) Maths and English 	<ul style="list-style-type: none"> - QTLS / QTS - Specialist subject qualifications
Experience	<ul style="list-style-type: none"> – Teaching learners with autism and MLD within a special education setting – Teaching a curriculum in a similar organisation (Pre-Entry – Level 2) – Teaching Art/Enterprise, or ability to do so. 	<ul style="list-style-type: none"> – Teaching functional skills (Pre-Entry – Level 2) – Experience of working in a specialist college setting
Skills	<ul style="list-style-type: none"> – Able to work independently and in a team – Motivate, inspire and effectively support learners – Driven to achieve results and succeed – Excellent organisational skills and the ability to solve problems and use initiative – Contribute to the overall development of teaching and learning throughout the college – Ability and passion to discover new opportunities for learning and developing own professional specialisms and experiences 	<ul style="list-style-type: none"> - Evidence of ongoing commitment to continuous professional development - Proven ability to develop resources in responses to learner and curriculum needs
Knowledge	<ul style="list-style-type: none"> – Secure subject knowledge of Art/Enterprise – In depth understanding of Ofsted's Education Inspection Framework (EIF) – Evidence of high-quality practice relating to learners with additional needs – Understanding of the ways in which learners with learning difficulties learn, and having practical knowledge of appropriate strategies to support their learning 	<ul style="list-style-type: none"> - Knowledge of how accreditation and RARPA can be used to evidence learner progress - Knowledge of transition planning and outcomes for SEND - Knowledge of assessment processes in a SEND environment - A competent 'signer' to support learners with communication difficulties
Personal Attributes	<ul style="list-style-type: none"> – Flexibility is essential to enable Landmarks to meet the needs of our learners 	

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	<ul style="list-style-type: none"> – To be an inspiring teacher – Enthusiastic with ability to motivate learners – Willingness and ability to challenge and develop – The ability to maintain confidentiality regarding sensitive issues – Strong interpersonal skills and the confidence to represent the college positively in a public forum 	
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In return we will offer:

- Westfield Health Scheme following a successful probation.
- Life cover following a successful probation.
- Standard life pension.
- 30 days holiday – plus bank holidays (pro rata – 52-week employees) - addition of 1 extra day's holiday after your third anniversary, up to a maximum of 5 additional days.

Landmarks is committed to safeguarding and promoting the welfare of our learners. All offers of employment will be subject to enhanced DBS checks, which it deems satisfactory (you will be viable for the cost of a DBS if you leave within your probationary period).

To find out what makes Landmarks a remarkable place to work, visit our website www.landmarks.ac.uk, and follow Landmarks Specialist College on Facebook for more information.

If you have any further queries or would like to arrange a discussion regarding the terms and conditions of employment at Landmarks please contact a member of HR – 01246 433788.