

Job Description – Farm Manager/Tutor

Reports to:	Director of Quality
Hours:	37.5 hours, Monday – Friday (52 weeks)
Type:	Permanent
Salary:	£27,000.00 - £34,000.00 - DoE

The College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Landmarks is an independent specialist college for young people with learning disabilities and difficulties. The college offers a wide range of programmes that are tailored to each individual's needs.

Landmarks operates from several sites across; Nottinghamshire, Derbyshire and South Yorkshire, with our main site located in Eckington, S21 4EF. Landmarks has several satellite provisions in Rotherham, Nottingham city Centre and an operating hospitality and catering facility in Rainworth, Mansfield. These environments enable the college to provide a range of personal and vocational training opportunities.

In addition, we own a small farm, Apperknowle Farm of 7.5 acres in the picturesque village of Apperknowle. This is where our small animal, horticulture, conservation, and market garden enterprise curriculums are based.

Our staff are required to work on a range of different sites, including; college campuses, employer's premises or communities local to your learners home - therefore willingness to travel is essential. There may be a requirement to transport learners in your own car, insurance implications are reimbursed. Mileage and expenses are provided for travel during the working day.

Main Responsibilities:

Your responsibilities will include, but are not restricted to:

- Manage and be responsible for all of the activities on Apperknowle Farm
- Be responsible for the welfare and safety of all animals
- Ensure high standards of safety are observed in operational practices
- Manage weekend and holiday cover (some weekend cover may be required)
- Ensure grounds and facilities are well maintained
- Ensure the produce grown is used in the college Bistro, Public House and Farm Shop
- Plan and deliver good quality teaching sessions to learners wishing to study Horticulture, Animal Care and Land based studies
- Promote and attend competitions, where we can show animals and produce
- To keep accurate and detailed records of all animals as required by outside agencies (eg. DEFRA)



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- To lead a team of staff who work on the farm in line with college policies
- To lead a Farm Committee that includes those involved in the colleges Farm-to-Fork curriculum, Farm delivery and relevant associated activities and events
- Complete records and portfolios as directed by the Quality Improvement Manager, ensuring high levels of success for learners following sessions you deliver
- Managing a Personal Tutorial group of learners with SEND, liaising with families, recording progress and completing reports in line with college policies and procedures
- Participate in all available training, relevant to the role of a tutor
- Attend and participate within college committees as appropriate
- Support college promotional activities.

This list of duties should not be regarded as exclusive or exhaustive as the post holder may be required to undertake other reasonably determined duties and responsibilities.

Person Specification

The selection process will involve assessments being made on the extent to which applicants meet the criteria listed in the table below:

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ▪ Vocationally relevant ▪ First Aid 	<ul style="list-style-type: none"> ▪ GCSE (or equiv.) Maths, English (willingness to work towards) ▪ A-Level in relevant discipline ▪ Trainer qualification (willingness to work towards) ▪ Assessor award such as: D32, 33, 34 or A1, TAQA
Experience	<ul style="list-style-type: none"> ▪ Managing a small holding or similar ▪ Line management of staff ▪ Grounds maintenance ▪ Horticultural expertise ▪ Training or mentoring 	<ul style="list-style-type: none"> ▪ Managing budgets ▪ Project management ▪ Working with adults with additional needs ▪ Vocational teaching and assessing ▪ Competition at local fayres, equestrian competitions and / or horticulture fayres
Skills	<ul style="list-style-type: none"> ▪ Able to work independently ▪ Well organised and disciplined 	

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	<ul style="list-style-type: none"> ▪ Excellent communication skills ▪ Ability to lead a team and motivate others ▪ Attention to detail ▪ Driven to achieve results and succeed 	
Personal Attributes	<ul style="list-style-type: none"> ▪ To be an inspiring teacher ▪ Track record of successful teamwork. ▪ Enthusiastic with ability to motivate learners. ▪ Willingness and ability to challenge unsatisfactory performance of learners. ▪ A driving license. 	<ul style="list-style-type: none"> ▪ Keen to embrace and deliver change

In return we will offer:

- Westfield Health Scheme following a successful probation.
- Life cover following a successful probation.
- Standard life pension.
- 30 days holiday – plus bank holidays (pro rata – 52-week employees) - addition of 1 extra day's holiday after your third anniversary, up to a maximum of 5 additional days.

Landmarks is committed to safeguarding and promoting the welfare of our learners. All offers of employment will be subject to enhanced DBS checks, which it deems satisfactory (you will be viable for the cost of a DBS if you leave within your probationary period).

To find out what makes Landmarks a remarkable place to work, visit our website www.landmarks.ac.uk, and follow Landmarks Specialist College on Facebook for more information.

If you have any further queries or would like to arrange a discussion regarding the terms and conditions of employment at Landmarks please contact a member of HR – 01246 433788.